

Pavilion Rental Agreement

Name of Group/Individual _____

Responsible Party _____

Date & Hours of Use _____

Contact & Phone Number _____

Purpose of Event _____

Rental -\$200 for Full Day or \$ 100 for 4 hours \$50 Deposit

For events that will require more than one day for preparation, you may rent the pavilion for \$50 for each additional day. If the Pavilion isn't rented the following day, you may have until noon the day after your event to remove any additional items from the facility without paying an additional \$50 for that day. If the Pavilion is rented the day after your event, everything must be cleaned out the day of your event. However, you may reserve the day after your event for \$50.

The above charges go to the upkeep of the Pavilion and are not refundable. The rental amount is to be paid within 5 business days of request or the date could be rented to someone else.

In the event that the law has to be called or a city or chamber employee for complaint or caught by any of the following for breaking any of the following rules you will be fined \$250.00 due immediately. Please respect the property and the surrounding community when renting this facility.

Rules for Pavilion Use

- I will abide by the following guidelines in using the Pavilion_____
- I will remove all garbage from the building and grounds to the designated DUMPSTER to West side of Pavilion. Failure to do this will forfeit your deposit._____
- I will assume responsibility for any damage to the Pavilion during my group's use of the facility._____
- I understand that all activities are to be concluded by 12 midnight and may not begin until 6:00 a.m. of paid rental date._____
- I understand that sound must be controlled and non-disturbing to the surrounding community._____
- Open Containers and Smoking are Prohibited on Public Property. It shall be unlawful for any person to possess an open container for beer or light wine on public property, including buildings, parking lots, sidewalks, streets and parks within the municipal boundaries of the City of Pontotoc, Mississippi.

- I understand that if abuse of the Pavilion occurs during use by my group future use of the facility will be prohibited._____
- I will insure that all lights are left on when I exit the Pavilion._____
- I agree that I will do all loading and unloading on the West side of the Pavilion on the GRAVEL or Behind the Pavilion Wall. You may use sidewalk to side of pavilion to unload and load.DO NOT OPEN DOOR ON MURAL WALL!!_____
- No Confetti or Glitter is to be used._____
- DO NOT drive your vehicle under the pavilion or on the trail!!! Please do not have food trucks or any other type trailers on concrete at Pavilion! Please do not park in the grass beside the pavilion. We do have water sources in that area and do not need cars parked on them. _____
- DO NOT use grills or smokers on the concrete of the pavilion only on the grass!_____
- Stay on GRAVEL!!!